XXXX XXXXXXX PRIVATE LIMITED *Company Name*

CIN: XXXXXXXXXXXXXXXXXXXXX · Registered Office: XXXX XXXXXXX, XXXXXX - XXXXXX

CERTIFIED TRUE COPY OF THE RESOLUTIONS PASSED AT THE MEETING OF THE BOARD OF DIRECTORS HELD ON XX.XX.XXXX AT XX:XX XX

1. Resignation of the statutory auditor

"RESOLVED THAT the Board takes note of the resignation of M/s XXXX XXXXXXX & Co., Chartered Accountants (FRN: XXXXXXX), as statutory auditor of the Company, by letter dated XX.XX.XXXX, with effect from XX.XX.XXXX."

2. Filling the casual vacancy

"RESOLVED THAT pursuant to section 139(8) and other applicable provisions of the Companies Act, 2013 and the rules made under it, M/s XXXX XXXXXXX & Associates, Chartered Accountants (FRN: XXXXXXX), who have given their written consent and certificate of eligibility, be and are hereby appointed as statutory auditor of the Company to fill the casual vacancy caused by the resignation of M/s XXXX XXXXXXX & Co., to hold office until the conclusion of the next annual general meeting, on a remuneration to be fixed by the Board, subject to the approval of the members at a general meeting to be held within three months.

RESOLVED FURTHER THAT an extraordinary general meeting be held on XX.XX.XXXX to approve the appointment, and Mr / Ms XXXX XXXXXXX, Director (DIN: XXXXXXXX), be and is hereby authorised to issue the notice, to file the necessary forms with the Registrar of Companies and to do all acts necessary to give effect to these resolutions."

Certified true copy · For **XXXX XXXXXXX PRIVATE LIMITED**

(Signature) _____

XXXX XXXXXXX - Director, DIN: XXXXXXXX · Place: XXXXXX · Date: XX.XX.XXXX